

# meeting minutes



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|--------------------|--|----------|--|
| Meeting Date:      | Friday, February 6, 2009, 2:00 pm                          |          |  |
| Project:           | Pasadena Unified School District<br>Blair 6-8 Grade Campus |          |  |
| Project No:        | 10034-000.00   |          |  |
| Objective:         | Conceptual Design Meeting                                  |          |  |
| Attendees:         | Steve Brinkman   | PUSD     | <a href="mailto:sbrinkman@pusd.us">sbrinkman@pusd.us</a>                     |
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| Prepared by:       | Mark Skiles  | gkkworks |  |
| Distribution:      | Attendees, file  |          |  |
| Distribution Date: | Wednesday, February 18, 2009                               |          |  |

The notes below document the Author's understanding of the issues discussed. These notes will be considered a matter of record if no comments are received within five (5) working days

| Item       | Issue   | Action      |
|------------|---|-------------|
| <b>1.0</b> | <b>General</b>  |             |
| 1.1        | The meeting was held to present four conceptual design options, obtain PUSD feedback, and distribute proposed standards for the spaces programmed for the 6-8 grade campus. | Information |
| 1.2        | Demolition of campus C buildings took place approximately three years ago (2006).   | Information |
| 1.3        | Sustainability target needs to be evaluated by PUSD. LEED Gold-level certification may not be required.   | PUSD        |
| 1.4        | The fire alarm system at West Campus has been recently upgraded.  |             |

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| 1.5        | A traffic study is currently being undertaken. Based on current patterns, incorporating a drop-off into the west side of Marengo and using the existing tunnel to access the East Campus seems like the best solution. Upgrades to the existing tunnel may be required.  | PUSD/GKK    |
| <b>2.0</b> | <b>Conceptual Design</b>   |             |
| 2.1        | GKK presented the following conceptual design options with floor plans and physical models: <ul style="list-style-type: none"> <li>• Option A, a 2-story courtyard organization</li> <li>• Option B, a linear organization with a 2-story classroom bar and a 1-story lab bar and (2) sub-options <ul style="list-style-type: none"> <li>○ Option B-1, with a circular Art/Flex building</li> <li>○ Option B-2, with a linear Art/Flex building</li> </ul> </li> <li>• Option C, multiple 2-classroom blocks in (2) parallel rows with a central connecting canopy</li> <li>• Option D, a single-story winding bar building</li> </ul> | Information |
| 2.2        | All options connect to West Campus via the existing tunnel and a new courtyard at tunnel level with an elevator to the classroom levels. GKK to determine if any of the options would require a second elevator due to travel distances.   | GKK         |
| 2.3        | All options presented comprised the same total assignable square footage, but provide different arrangements and amounts of open space. GKK to tabulate differences of building footprint, open space, parking, etc, for next presentation.  | GKK         |
| <b>3.0</b> | <b>Space Program</b>   |             |
| 3.1        | A 200-300 sf warming kitchen to be added to the space program. GKK to develop a standard space diagram.  | GKK         |
| 3.2        | An outdoor lunch shelter to be provided adjacent to warming kitchen and Flexible Classroom.  | GKK         |
| 3.3        | Outdoor program to provide for a 1-2 basketball court with 4-6 hoops.  | GKK         |
| <b>4.0</b> | <b>Discussion</b>  |             |
| 4.1        | RB likes single-story option (Option D) but would like faculty workroom closer to parking.   | Information |
| 4.2        | All like amphitheater, especially as focal point of campus. Reverberation could be an issue. GKK to study.   | GKK         |

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| 4.3        | RB was concerned that although Option C (separated classroom blocks) allows for the most natural light in classrooms, it provides a large number of concealed and semi-concealed spaces between buildings. | Information |
| 4.4        | Sun shades to be provided at outdoor spaces.   | GKK         |
| 4.5        | SB liked that Option A was self-contained, and allowed the open space to visually connect to the existing park.  | Information |
| 4.6        | A specimen tree was recommended for the southwest entry point in Option A.   | Information |
| 4.7        | Survey of existing conditions to include notation of any protected trees.  | GKK/PUSD    |
| 4.8        | PUSD expressed concern regarding ongoing maintenance of canopy in Option C.  | Information |
| 4.8        | Option A was selected for further development.   | GKK         |
| <b>5.0</b> | <b>Upcoming</b>  |             |
| 5.1        | GKK to present the conceptual design options and further development on Option A with material and open space imagery to the PUSD Facilities Sub-Committee on 2/17/09.                                     | GKK         |